

Hungary Eye	
Member Name	Karl Peter Kirk (Overseas Member)
Agency	Hungary Eye Investigations
Hungarian Detective Association Membership No.	R-0013
ABI Membership No.	OV602
E-Mail	office@hungaryeye.com

These Terms are for the Provision of Investigative and Litigation Support services and based on the ABI’s model terms of business with amendments.

WHEREAS:

- (1) These terms of business set out the basis on which Hungary Eye shall conduct all matters undertaken for you and shall be read in accordance with any covering communication. Any differences arising in respect of individual matters shall be notified to you in writing.
- (2) Hungary Eye shall carry out a conflict-of-interest assessment and ensure none exist to prevent Hungary Eye from accepting your instructions.

TABLE OF CONTENTS

1. COMMUNICATION.....	2
2. LIABILITY.....	2
3. RIGHTS OF THIRD PARTIES.....	2
4. PROVISION OF SERVICES.....	2
5. CLIENT’S OBLIGATIONS PERTAINING TO SERVICES	2
6. FEES, PAYMENTS AND RECORDS.....	2
7. CONFIDENTIALITY	2
8. LIMITATION OF LIABILITY.....	3
9. FORCE MAJEURE.....	3
10. TERM, TERMINATION & SUB-CONTRACTING.....	3
11. EFFECTS OF TERMINATION.....	3
12. NO WAIVER.....	3
13. FURTHER ASSURANCE	3
14. SEVERANCE	4
15. LAW AND JURISDICTION.....	4

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16. AGREEMENT TO THESE TERMS 4

17. TRAINING & CONTINUING PROFESSIONAL DEVELOPMENT 4

18. COMPLIANCE 4

IT IS AGREED as follows:

1. **Communication**

Hungary Eye shall communicate with such of your officers, staff and other advisers as appears to Hungary Eye to be appropriate. If, however you have any specific security requirements relating to the communication of information to you or your company (as the case may be) then please advise Hungary Eye. Please provide an email address and that you will use to give instructions.
2. **Liability**

The services Hungary Eye provide to you, which shall include any information or advice given to you, is based solely on the information you have given to Hungary Eye and does not constitute advice to any third party to whom you may communicate it.
3. **Rights of Third Parties**
 - 3.1 Hungary Eye duties are owed only to the individual/company whose instructions Hungary Eye is acting upon and Hungary Eye disclaims any liability to any other persons regardless of whether the Client instructs Hungary Eye on behalf of another.
 - 3.2 The terms on which Hungary Eye is acting on the Client's matter (contained herein or otherwise) are intended to be enforceable solely by the contracting parties herein.
 - 3.3 Hungary Eye do not accept any liability for services or information provided by any third parties instructed by Hungary Eye on the Client's behalf in respect of the relevant services unless there is prior agreement in writing.
4. **Provision of Services**
 - 4.1 With effect from the commencement date, Hungary Eye shall, throughout the course of the instructions, provide the services to the Client as agreed within the Client's original instruction.
 - 4.2 Hungary Eye shall provide the services with reasonable skill and care, commensurate with prevailing standards in the risk mitigation, litigation support, data processing and professional investigation sector in the Jurisdiction in which Hungary Eye registered office is based on a best effort basis.
 - 4.3 **Hungary Eye shall act in accordance with all reasonable instructions given to Hungary Eye by the Client provided that such instructions are lawful.**
 - 4.4 Hungary Eye shall be responsible for ensuring that the services comply with all statutes, regulations, byelaws, standards, codes of conduct and any other rules relevant to their provision.
 - 4.5 **No investigation may be made into serving politicians or state officials with respect to their office or into individuals with diplomatic status or diplomatic missions.**
 - 4.6 Hungary Eye reserves the right to conduct *Know Your Customer* (KYC) checks on the Client and to cancel a commission depending on the results.
 - 4.7 Hungary Eye reserves the right to amend or supplement any terms herein contained generally or specific to any matter by providing notice in writing.
5. **Client's Obligations Pertaining to Services**
 - 5.1 The Client shall use all reasonable endeavours to provide all pertinent information in their lawful instruction to Hungary Eye that are necessary for Hungary Eye to provide the services.
 - 5.2 The Client may, from time to time, issue reasonable lawful instructions to Hungary Eye in relation to Hungary Eye provision of the services, only insofar as they meet the specifications of the service offered by Hungary Eye.
- 5.3 If any consents, licences or other permissions are needed from any third parties, it shall be the Client's responsibility to obtain the same in advance of the provision of the services (or the relevant part thereof) unless otherwise specifically agreed.
- 5.4 If the nature of the services requires that Hungary Eye have access to the Client's premises or any other location, access to which is lawfully controlled by the Client, the Client shall ensure Hungary Eye have access to the same at the times to be agreed between Hungary Eye and the Client as required.
6. **Fees, Payments and Records**
 - 6.1 The cost of the services shall be indicative of the type of work undertaken and it is normal procedure for Hungary Eye to provide an estimate or proposal in each instance. The Client authorises a maximum number of hours or fees for each agreed phase of the investigation from the email address they have nominated for communication.
 - 6.2 Hungary Eye's payment terms are 30 days. If there are any changes in the Client's instructions or in the circumstances of the matter at any time these shall be reflected in an amended proposal, which shall be provided to the Client at the earliest opportunity. In the event that Hungary Eye is unable to provide a proposal, Hungary Eye shall keep the Client informed of the work in progress on a periodic basis or upon the Client's request.
 - 6.3 Where it is necessary to instruct a third party on behalf of the Client, including but not limited to external services, Hungary Eye will do so as the Client's agent and the Client shall be responsible for payment of the third parties fees.
 - 6.4 Hungary Eye may ask for full/part funds on account to cover initial fees and disbursements and/or settlement of third parties' fees. Any request for any such monies shall not be an estimate or a cap on any fee and unless payment was made for a specified purpose, may be used to meet fees when invoiced to the Client.
 - 6.5 An invoice, or receipted invoice, will be rendered at the conclusion of a matter. Hungary Eye reserve the right to render interim invoices during the course of the services provided. Any particular billing requirements of the Client should be given to Hungary Eye prior to the services commencing.
 - 6.6 Bills are payable in accordance with Hungary Eye's Payment Terms, which are outlined to you in accordance with clause 6.4 and Hungary Eye reserve the right to charge interest at 4% above the underlying base rate and other charges in relation to late payment and/or debt recovery.
7. **Confidentiality**
 - 7.1 Each party undertakes that, except as provided by sub-clause 10.2 or as authorised in writing by the other party, it shall, at all times during the continuance of this agreement and in perpetuity after its termination:
 - 7.1.1 keep confidential all confidential information;
 - 7.1.2 not disclose any confidential information to any other party unless agreed in advance or as required by law, or in response to an order of a court of competent jurisdiction. In this respect, **please note that your name and address as the Client will be entered in our investigation logbook.** This may be inspected by Hungarian Police as our supervisory authority.

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- 7.1.3 not use any confidential Information for any purpose other than as contemplated by and subject to the terms of this agreement;
- 7.1.4 not make any copies of, record in any way or part with possession of any confidential Information; and
- 7.1.5 ensure that none of its directors, officers, employees, agents, sub-contractors or advisers does any act which, if done by that party, would be a breach of the provisions of sub-clauses 7.1.1 to 7.1.4 above.
- 7.2 The provisions of this clause 7 shall continue in force in accordance with its terms indefinitely, notwithstanding the termination of this agreement for any reason.
8. **Limitation of Liability**
- 8.1 This clause 8 sets out the entire financial liability of the parties (including that for the acts or omissions of their employees, agents or subcontractors) to each other for any breach of this agreement; any use made by the Client of services; and any representation, statement or tortious act or omission (including, but not limited to, negligence and breach of statutory duty) arising out of or in connection with this agreement.
- 8.2 Neither party shall be liable to the other, whether in contract, tort (including negligence), restitution, or for breach of statutory duty or misrepresentation for any loss of profit, loss of goodwill, loss of business opportunity, loss of anticipated saving, loss or corruption of any data or information, or any special, indirect or consequential damage or loss that may be suffered by the other party that arises out of or in connection with this agreement.
- 8.3 Without prejudice to sub-clause 8.2, Hungary Eye total liability arising out of or in connection with this agreement (whether in contract, tort (including negligence), restitution, for breach of statutory duty or misrepresentation or otherwise) shall be limited to the value of the services in respect of any and all other acts or omissions.
9. **Force Majeure**
- 9.1 No party to this agreement shall be liable for any failure or delay in performing their obligations where such failure or delay results from any clause that is beyond the reasonable control of that party. Such causes include, but are not limited to: power failure, internet service provider failure, industrial action, civil unrest, fire, flood, storms, earthquakes, acts of terrorism, acts of war, governmental action or any other event that is beyond the control of the party in question.
- 9.2 In the event that a party to this agreement cannot perform their obligations hereunder as a result of force majeure for a continuous period of 4 weeks, the other party may at its discretion terminate this agreement by written notice at the end of that period. In the event of such termination, the Parties shall agree upon a fair and reasonable payment for any and all goods delivered and/or any and all services provided up to the date of termination. Such payment shall take into account any prior contractual commitments entered into in reliance on the performance of this agreement.
10. **Term, Termination & Sub-contracting**
- 10.1 This agreement shall remain in force from the commencement date of this agreement and shall continue to the termination of this agreement.
- 10.2 Hungary Eye will treat as confidential all information concerning the Client's business affairs received as a result of instructions received and not disclose the information to any third party save to those persons whom Hungary Eye deem necessary and solely for the purpose of carrying out the Client's instructions unless such information (a) is or becomes generally available to the public or (b) is required to be disclosed in any jurisdiction by a law or a Competent Authority as defined under GDPR.
- 10.3 Hungary Eye, in the provision of the services, may be required to outsource all or part of the services to a sub-contractor. It is unequivocally agreed that this is solely within Hungary Eye's discretion and that you acknowledge that you specifically agree to Hungary Eye doing so. Wherever possible, any sub-contractor will be a Member of the Association of British Investigators or the
- 10.4 For the purpose of law enforcement and/or fraud awareness/prevention or enforcement it is agreed that non-personal data acquired by Hungary Eye may be shared at Hungary Eye's discretion. Personal data however will remain confidential.
- 10.5 Hungary Eye reserve the right to conduct due diligence prior to the commencement of the services of the Client and their instructions. This may require proof of the Client's identity and or compliance with the Money Laundering Regulations in the jurisdiction in which the services are to be provided. See also 6.4 above.
- 10.6 Hungary Eye reserve the right to terminate the provision of Hungary Eye services to the Client by providing written notice delivered to the Client's address or by email. The Client may also terminate their instructions to Hungary Eye on any matter at any time by providing Hungary Eye with written notification. Notwithstanding any termination by either party, the Client agrees to pay any outstanding fees and costs incurred up to the date of termination or the fixed fee agreed.
11. **Effects of Termination**
- 11.1 Upon the termination of this agreement for any reason: any sum owing by either party to the other under any of the provisions of this agreement shall become immediately due and payable;
- 11.2 all clauses which, either expressly or by their nature, relate to the period after the expiry or termination of this agreement shall remain in full force and effect.
- 11.3 termination shall not affect or prejudice any right to damages or other remedy which the terminating party may have in respect of the event giving rise to the termination or any other right to damages or other remedy which any party may have in respect of any breach of this agreement which existed at or before the date of termination;
- 11.4 subject as provided in this clause 12 and except in respect of any accrued rights neither party shall be under any further obligation to the other; and
- 11.5 each party shall (except to the extent referred to in clause 18) immediately cease to use, either directly or indirectly, any confidential information, and shall immediately return to the other party any documents in its possession or control which contain or record any confidential Information upon request of the other party.
12. **No Waiver**
- No failure or delay by either party in exercising any of its rights under this agreement shall be deemed to be a waiver of that right, and no waiver by either party of a breach of any provision of this agreement shall be deemed to be a waiver of any subsequent breach of the same or any other provision.
13. **Further Assurance**
- 13.1 Each party shall execute and do all such further deeds, documents and things as may be necessary to carry the provisions of this agreement into full force and effect.
- 13.2 From time-to-time Hungary Eye may wish to issue publicity about Hungary Eye services which may include details of previous cases or case scenarios Hungary Eye shall make no specific references to the Clients matter which may reveal or otherwise lead to be revealed any information which shall be subject to clause 7 herein.
- 13.3 Hungary Eye reserve the right to act on behalf of other individuals /

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- companies who operate in the same locality as the Client or any related subject area subject to Hungary Eye obligations of confidentiality and conflict of interest as contained herein.
- 13.4 In the execution of Hungary Eye instructions and investigative, risk management or surveillance activities or litigation support services Hungary Eye may adopt certain skilled methodology and/or utilise electronic devices, which may capture personal data. Such activities, services and use of equipment will be carried out within such Guidelines and Good Practice Policies published by The Association of British Investigators and the Hungarian Detective Association (MDSZ). 18.3 During such retention period personal data processed by Hungary Eye on the Client's behalf will be kept securely and where transferred to the Client or a sub-contractor or third party instructed by the Client, it shall be encrypted or secured with a unique password communicated to the recipient separately and compliant with the requirements under GDPR.
- 13.5 Hungary Eye is affiliated to The Association of British Investigators and the Hungarian Detective Association whose members are subject to these professional bodies' Codes of Ethics and Professional Standards, see www.detektivsovetseg.hu and www.TheABI.org.uk 18.4 Without prejudice to Hungary Eye Controller obligations, Hungary Eye will offer to the Client or data subject, without charge, assistance should a data subject formally serve upon the Client a Subject Access Request or other obligation under GDPR. Any Subject Access Request served on Hungary Eye directly will be referred to the Client immediately upon receipt, as necessary.
- 13.6 In the event that the Client is not satisfied with the service provided, a written complaint should be made to Hungary Eye in the first instance. All complaints will be handled in an efficient manner and all attempts will be made to solve them quickly. In the event that the Client remains dissatisfied, the Client should then refer to the disciplinary procedures available against individual members through the Association of British Investigators, see www.TheABI.org.uk and the Hungarian Detective Association – www.detektivsovetseg.hu 18.5 In the event of a data breach during the processing of personal data under the terms of this contract the Client shall be notified immediately, and Hungary Eye will provide assistance to the Client in order to comply GDPR.
14. **Severance** 18.6 In the event Hungary Eye is acting as Processor they shall upon request submit audits and inspection and provide the Client with requisite information to ensure compliance with its Article 28 obligations. Hungary Eye will inform the Client immediately if there is a danger of something infringing GDPR.
- In the event that one or more of the provisions of this agreement is found to be unlawful, invalid or otherwise unenforceable, that/those provision(s) shall be deemed severed from the remainder of this agreement. The remainder of this agreement shall be valid and enforceable. 18.7 Furthermore, in the event Hungary Eye acts as Processor, Hungary Eye confirms, and It is acknowledged, that all sub-contractors (sub-Processors) so instructed by Hungary Eye as provided in sub-clause 10.3 above, will be bound by GDPR conditions as contained within these terms.
15. **Law and Jurisdiction** 18.8 In accordance with clause 10.3 above, in the unlikely event that Hungary Eye cease trading, or you are unable to contact Hungary Eye, any sub-contractor instructed by Hungary Eye, Hungary Eye will, by default, become the Controller or Joint Controller with you.
- These terms of business are governed by and shall be construed in accordance with the laws of the jurisdiction applicable to Hungary Eye's principal office, that is Hungarian law, and you agree to submit to the exclusive jurisdiction of the Courts therein. 18.9 For the avoidance of doubt instructions are accepted on the basis that Hungary Eye services are conducted under the direction of the Client but ordinarily Hungary Eye shall be deemed the Controller, when Hungary Eye determines the manner and the purpose of the processing,
16. **Agreement to these Terms** 18.10 All instructions are carried out with due consideration given to the provisions and requirements of the prevailing law on bribery and accordingly no part of the instructions will be conducted in breach thereof.
- The Client shall agree to be bound by these Terms, by instructing or continuing to instruct Hungary Eye and upon condition that Hungary Eye accept or indicate or imply acceptance by commencing the service. 18.11 Hungary Eye shall meet the responsibilities to ensure all staff, internal, external or contracted and its supply chain workers are not victims of modern slavery or human trafficking. The safeguards against modern slavery or human trafficking are carried out with due diligence procedures.
17. **Training & Continuing Professional Development**
- Hungary Eye is affiliated to Hungarian Detective Association and The Association of British Investigators and as a member is subject to the programmed of training and continuing professional development of these bodies.
18. **Compliance**
- 18.1 Hungary Eye Privacy Notice & Record of Processing Activities can be downloaded [HERE](#) and forms part of this agreement.
- 18.2 Hungary Eye shall, during, and following completion of the